

## Recommended Policies and Procedures

- Charity reserves
- Child protection
- Conditions of employment (8 weeks from starting)
- Constitution/Memorandum and articles of association
- Data protection
- Drug, dangerous substances and alcohol
- Equality and diversity
- Health and safety
- Recruitment
- Smoking
- Vulnerable adults
- Whistle blowing (1998 Public Disclosure Act)
- Bullying and harassment